

Transition With Ease™

Contents Management Guide

Moving can be overwhelming - we are here to help. This Contents Management Guide is a tool to assist in organizing your contents and ease the process. Please contact us if you need more information.

We advocate for environmentally friendly options to reduce waste. Helping you understand how and where to sell/ donate items previously enjoyed, helps keep them available for others to enjoy.

There are a few options when deciding on what to do with the contents. The direction is recommended based on a few things, generally:

- Quantity of Items
- Type of Items (antiques, modern furniture, etc.)
- Timeline
- Goal per group or per individual item (sell, donate, etc.)
- Overall comfort of process - online vs. offline, auction vs set price
- Who is facilitating/ coordinating the transaction - yourself vs. representative

OPTIONS FOR CONTENTS:

Donating/ Gifting: Determine if there are items that friends or family want and set a deadline for the items to be removed. Understand which charities will take the items and if tax receipts are available. Consider leveraging Freecycle.com, Bunz, specific Facebook Groups, or the “free” sections of Facebook Marketplace, Kijiji, etc. Some companies can send trucks to pick up for a small fee or have allocated drop off locations, however in all cases, the type of item accepted must be within their parameters.



Selling: Keep in mind that the value of items typically depreciate and the perceived value is often different than objective market value. Be prepared to accept a lower price than you expect. It's always recommended to call an appraiser if you think you have a specialty item.

Self-serve selling: Facebook Marketplace, Kijiji, Ebay, garage sales, flea markets, Poshmark, pawn shops & more. Be prepared for a longer sales cycle & a lot of communicating/ coordinating with potential buyers. This offers more pricing control vs. contracted and may net you more money.

Contracted selling: Content and estate sales, auction houses, specialty dealers, consignment stores & more. These options may allow for an all in one solution or a way for specialty items to find an appropriate buyer. Typically there is a fee paid to the contracted seller after the item is sold, and the owner can remain anonymous. This option can offer less communication with potential buyers and allows the contracted seller to excel at their profession and use their expertise to promote and sell the item for the highest potential.



Waste: Sort between general waste and hazardous waste. Check your local town's website to see "what goes where" (see resource below) and determine the plan for disposal.

Recycling: Package all items correctly based on the town's guidelines, and determine the plan for disposal.



When dealing with a quantity of items, it's important to be organized and plan ahead. Think about what you REALLY want to keep, could do without, and definitely don't want anymore. The first step of working through this is to group items by room into categories and numbering the groups or individual items. Start as early as possible and with smaller rooms first.

Print the outline below to help identify and label your contents.



Floor:

Room:

Room:

<i>Keep Items #</i>		
<i>Sell Items #</i>		
<i>Donate/ Gift Items #</i>		
<i>Discard (Recycle)</i>		
<i>Discard (Waste)</i>		

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From here, look at the big picture and finer details based on your needs. Most self-serve options require detailed pictures of the items, while some contracted services may still require pictures even before scheduling a visit. The whole process is dynamic and has many moving parts as items that were not sold or accepted as donations still need a solution. We work with you in finding those solutions. Here's a partial list of vendors and platforms to assist:

The logo for Heffel, featuring the word "Heffel" in a blue, serif font.The eBay logo, with the word "eBay" in a multi-colored, lowercase sans-serif font.The Kijiji logo, with the word "kijiji" in a dark blue, lowercase sans-serif font, with colorful dots above the letters.The logo for Around The Block, with the words "Around The Block" in a green, sans-serif font.The Furniture Bank logo, with the words "FURNITURE BANK" in white, uppercase letters on a green background, with a small house icon above the letter "N".The Diabetes Canada logo, with the words "DIABETES CANADA" in bold, dark blue, uppercase letters, with a blue horizontal line through the word "DIABETES".

Discard Resource: Download the Recycle Coach App, select your area and learn about:

- A) Drop off locations
- B) Pick up schedule
- C) "What goes where" material tool



SCAN ME

If you need help decluttering, organizing or packing because of mobility, vision, health, time, home size, or any other reason, consider connecting with a trade professional. We have a full list of providers to help, however part of our real estate listing package includes this service, and many other options should you select that level of involvement.

We provide a number of included benefits when listing your property to maximize value and minimize stress, helping you every step of the way.

Use this Contents Management Guide in conjunction with the Floor Plan & Furniture Consult and [Downsizing Strategies Checklist](#).

Ready to learn more? Let's Connect!

Book A Consult

 **Messenger**

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TransitionWithEase.ca

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